1. Welcome (CAG) and Update (MFC and SR)
2. Committee Reports
   1. International (MAJ)
   2. Data Cleaning (SS)
   3. Classification (LW)
   4. Onboarding (DB)
   5. DNA (JS)
   6. Research (CAG- see below)
   7. Website/ Advocacy (CAG- see below)
3. CoULD Authorship Guidelines Challenges
   1. Number of authors
      1. AVH (too many authors one institution)
      2. DB (too many authors, multiple institutions)
      3. LW/ Carley (limited interest/ engagement)
         1. Expectations for authorship
   2. Study Group Authorship for abstracts, journals, etc
      1. Carley/ Andie

c. Policy on sharing of posters, presentations, manuscripts to all co-authors prior to any meeting presentation.

d. Group resolution

1. How to communicate with every institution on new studies (for engagement and participation)
   1. Email from PI informing and soliciting participation
   2. Quarterly communication
2. How to communicate or inform patients/ families regarding CoULD studies, etc.
   1. Webpage at PHSG
   2. Annual email or link provided via REDCap
3. CoULD PROMIS/PODCI paper findings. Do we want to continue to collect PODCI on kids 5+? (LW/ Carley)
4. Problem observed during Adoption paper analysis: parents skipping questions on PODCI (LW)
5. Continuing follow-up on selected diagnoses (e.g. ulnar polydactyly).
   1. No need to follow ulnar polydactyly beyond 1 year of age
   2. For other diagnoses, plan will be to attempt contact at three successive timepoints and then d/c from study (3 pings at each age interval)
6. Patients who are enrolled and then have surgery at a non- participating site/ non- participating surgeon will be d/c’d from CoULD
7. Discussion of current research protocols (CAG)
8. Do coordinators have any IRB update or any center facing challenges with CoULD?